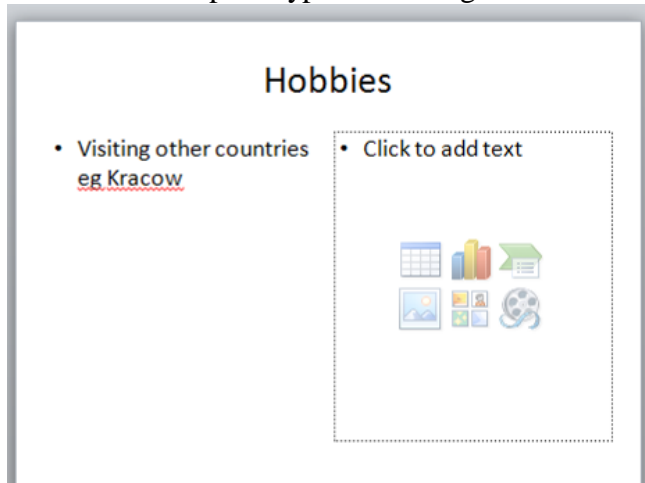
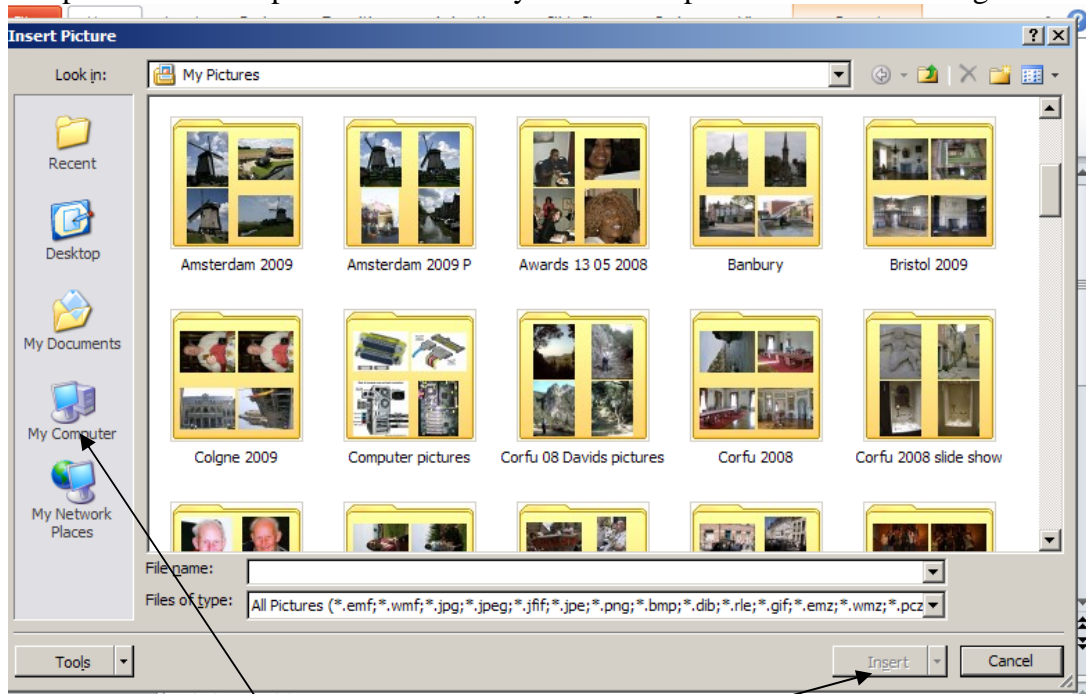


## To Insert a Picture in PowerPoint 2007

1. In PowerPoint create a new presentation and change the slide to Two Content.
2. Type in Hobbies as a title.
3. In the left hand pane type in Visiting other countries eg Kracow



4. Click on the bottom left icon (Insert picture from file) This will go directly to My Pictures. My home computer has many folders within My Pictures, your computer in the computer suite will only have a few pictures in it at this stage.



5. Click on the picture you want (select it) and click on Insert.
6. If you have saved your picture somewhere other than My Pictures you will need to click on My Computer to find other options.